

GOVERNMENT OF ANDHRA PRADESH
GENERAL ADMINISTRATION (ELECTIONS E) DEPARTMENT

MEMO NO.275/Elecs.E/A2/2008-114

Dated: 28.06.2008

Sub:- Elections- Preparation of Photo Electoral Rolls w.r.t. 1-1-2008 as qualifying date in 281 ACs in the 22 districts except Hyderabad district - Delimitation process – Instructions Issued.

Ref:- D.O.Lr.No.275/Elections E/A2/2008-111, dt.27-06-2008.

The attention of all the District Election Officers in the State except Hyderabad and Special Officer and Commissioner GHMC and DEO, Hyderabad is invited to the reference cited. They are informed that the Election Commission of India has directed that the Draft Photo Rolls w.r.t. 1-1-2008 shall be printed as per the newly Delimited Constituencies. This was discussed in the Video Conference convened by the Chief Electoral Officer on 25-6-2008 also; accordingly the revised schedule approved by the Commission has been communicated in the D.O.Letter cited.

2. It is informed that before the draft publication of photo electoral roll as per the Delimited Constituencies' following important activities has to be taken up at once:

1. Rationalization of polling stations to be completed as per the schedule communicated in the D.O.Letter cited;
2. Ensure that the data entry shall be completed on daily basis, if this has not done on daily basis, the data will get accumulated and will be very difficult to complete as per the schedule;
3. Integration also be completed wherever 100% data entry is completed for the respective polling stations using integration software already available at the AC level;
4. The integrated parts shall be copied in one external and one internal hard disk at district level whenever the integration completed for the respective parts;

(P.T.O.)

:: 2 ::

5. Preparation of Mapping Table as per new delimited constituencies shall be completed by 14-7-2008
6. Mapping Table shall be entered into a single excel sheet for the entire district without merging cells and without any single gap in the cells;
7. Ensure that Mapping Table shall be updated with Starting serial number and ending serial number of the respective rationalized polling stations;

A schedule preparation for taking up the above activities in consultation with the CMC team is enclosed herewith. The District Elections Officers in the State except Hyderabad and Special Officer and Commissioner GHMC and DEO, Hyderabad are requested to adhere to the above instructions.

Data Migration from the existing data base to newly delimited constituencies will be under taken at the State Level for All ACs from 16.7.2008 to 21.7.2008. They are also requested to depute team consisting of one Election Superintendent, NIC, DIO/DIA, one CMC programmer and DLA Technical person along with the following items by 15-7-2008 in One External Hard Disk and One Internal Hard Disk of 500 GB Capacity each. The district team shall stay in Hyderabad till the delimitation process is completed:

1. 100% verified and corrected Rationalized PS Data of entire district in single excel sheet;
2. Integrated E Roll Data (English and Telugu) along with Control Tables and Images;
3. Polling Stations Maps
4. AC (Delimited) Maps

I.V.SUBBA RAO,
CHIEF ELECTORAL OFFICER &
E.O.PRL.SECRETARY TO GOVERNMENT

To
All the District Election Officers in the State except Hyderabad
The Special Officer and Commissioner GHMC and DEO, Hyderabad.

//Forwarded :: By Order//


SECTION OFFICER

Delimitation Process – Time Schedule

I. Creation of Mapping Table & New Control Tables (Common for all 23 Districts)

Sl. No.	Description	From Date	To Date	Action
01	Excel Format for Correlation Table	30/06/2008	30/06/2008	CMC
02	Control Tables as per Corrected Check-lists. Printing & handing over of Final Checklists to CEO Office	05/07/2008	06/07/2008	CMC
03	Correlation data in Excel Format from CEO Office to CMC (All 23 Districts)	08/07/2008	08/07/2008	CEO
04	Creation of Mapping table and Control Tables with new Data. Printing & handing over of Checklists for the above data from CMC to CEO Office	08/07/2008	08/07/2008	CMC
05	Verification of Check-lists and sending back Corrected Check-lists to CMC	08/07/2008	08/07/2008	CEO

II. Delimitation Process for 13 ACs in GHMC Limits (No. of Servers : 1)

Sl. No.	Description	From Date	To Date	Action
01	E-Roll Data, Control Tables, Images & PS Maps of all 13 ACs of GHMC	05/07/2008	05/07/2008	CEO
02	Data & Images verification and printing of summary report	06/07/2008	06/07/2008	CMC
03	Delimitation Processing (including Service Electors)	08/07/2008	12/07/2008	CMC
04	Re-Integration of Rationalized Parts	12/07/2008	12/07/2008	CMC
05	E-Roll Data & Images verification and printing of summary report after Delimitation Process	13/07/2008	13/07/2008	CMC
06	Report verification and approval by GHMC Officials	13/07/2008	14/07/2008	GHMC
07	Generation of final rolls as per Delimitation	14/07/2008	16/07/2008	GHMC

III. Delimitation Process for 22 Districts (No. of Servers: 22)

Sl. No.	Description	From Date	To Date	Action
01	Integration of E-Roll Data & Images at AC Level of completed Parts whenever data entry of respective Part is completed	28/06/2008	14/07/2008	DLA / DEO
02	Backup of E-Roll Data & Images at AC Level of completed Parts whenever respective Part is completed into one Internal Hard Disk and two external Hard Disks at District Level	01/07/2008	14/07/2008	DLA / DEO
03	Completion of Data entry & Integration of enumerated data & images collected upto 14/07/2008	14/07/2008	14/07/2008	DLA / DEO
04	Updation of Mapping Table with Start Sl. No. and End Sl. No. of Polling Stations (in Excel Format) and uploading to FTP Server	14/07/2008	14/07/2008	DLA / DEO
05	Handing over of Integrated E-Roll Data, Control tables, Images, PS Images and Mapping Data in a Single Excel Sheet for the entire District	16/07/2008	17/07/2008	22 districts
06	Data & Images verification and printing of report	17/07/2008	18/07/2008	CMC
07	Delimitation processing (including Service Electors)	18/07/2008	21/07/2008	CMC
08	Re-Integration of Rationalized Parts	21/07/2008	21/07/2008	CMC
09	Data & Images verification and printing of report	20/07/2008	21/07/2008	CMC
10	Report verification and approval by District Representative	20/07/2008	21/07/2008	Districts
11	Draft Roll generation	20/07/2008	23/07/2008	CMC

Requirements from Districts / DLA

The below items shall be carried to CEOs Office in **one Internal Hard Disk and one External Hard Disk of 500 GB capacity each. These Hard Disks shall be in safe custody of District Officials only.** Copy of Backup shall be kept at DEOs Office also.

1. Correlation Statements alongwith Rationalized PS Data of entire District in Single Excel Sheet
2. Integrated E Roll Data (English and Telugu) alongwith Control Tables
3. Elector Images
4. Polling Stations Maps